

DE-SOL-0003174 Critical Capabilities for Emergency Operations Training Academy (EOTA) Support

1. Interested parties shall have experience in:
 - a. **Developing training** for emergency operations type programs such as response to radiological or nuclear incidents, emergency management and preparation, exercises (full scale through table top), continuity of operations, or other related programs,
 - b. **Coordinating consultants and instructional design staff** to integrate content provided by the consultants with the course development process employed by instructional designers for technical training development,
 - c. **conducting comprehensive analyses** such as needs assessments, training effectiveness evaluations, job analyses, functional analyses, task analyses, etc., from start to finish. Summary of Experience:
 - d. **Designing** Exercise Type Training (example: Table Top, Drills, or Functional Exercises) using the Instructional System Design model, ADDIE (Analyze, Design, Develop, Implement, and Evaluate) or equivalent,
 - e. **Developing Web Based Training (WBT)** using the Instructional System Design model, ADDIE (Analyze, Design, Develop, Implement, and Evaluate) or equivalent,
 - f. **Implementing Instructor Led Training** using the Instructional System Design model, ADDIE or equivalent,
 - g. **Evaluating Mobile Training Teams** using the Instructional System Design model, ADDIE or equivalent,
 - h. **Providing resource and business management support** in areas such as: Administrative, Facility/Property Management, Logistics, Quality Assurance, Records Management, Customer Service, Help Desk Support, or Program/Management Analysis,
 - i. **Providing Technical Support** in areas such as: Web Page development/management, Programming, Document Control and Versioning, Server/Network/Workstation Administration (email, Voice over Internet Protocol, video servers, desktop support, related software and hardware, database servers, virtual servers, file/domain server, web development server, or back-up storage, etc.), Cyber Security systems (certification and accreditation),
 - j. **Experience using** Macromedia Flash (**MX2004** or later), HTML, or other software programming tools to support training development,

- k. **Providing Training Systems Improvements** relating to cost savings, improved effectiveness, or improved effectiveness efficiencies, and
- l. **Employment of Technologies, Tools, Processes, Methods** resulting in cost savings, improved effectiveness, or improved efficiencies effectiveness improvements to improved effectiveness, or improved effectiveness.