

EOTA – Business Form



	<p><i>Document Title:</i></p> <p>Nonconformance Report</p>
	<p><i>Document Number:</i></p> <p>F-015 Rev. 07_12-06</p>
<p><i>Document Owner:</i> Elizabeth Sousa</p> <p><i>Backup Owner:</i> Melissa Otero</p>	<p><i>Approver(s):</i></p> <p>Melissa Otero</p>
<p><i>Parent Document:</i> P-011, Nonconforming Material / Product Process</p>	<p><i>Notify of Changes:</i> EOTA Employees</p>
<p><i>Referenced Document(s):</i> N/A</p>	

Revision History:

Rev.	Description of Change
A	Initial Release
07_1206	Converted form F-015 to a Word Form. Changed layout of form. No content changes were done.
C	
D	
E	



Nonconformance Report (NCR)

General Information

NCR # -

Vendor (if app.)		NCR Category			NCR Originator
		<input type="checkbox"/> Receiving	<input type="checkbox"/> In Process	<input type="checkbox"/> Final	
Part Number (if any)	Quantity	Purchase Order # (if applicable)			

Description of Nonconformity

Provide Details

Material Review

Date:

Responsibility:

Disposition of Nonconforming Material:

- Use As Is
- Return To Vendor
- Scrap
- Rework – State Rework Instructions

Actions:

- Notify Manager
- CAR/PAR
- Obtain Customer Approval
- Purge Required?
- Re-Inspection
- Other:

Repair / Rework Instructions/ Additional Actions (including re-inspection)/ Notification-Who & When	Responsible	Date Completed
Initials	Date Closed	