

Company – Business Form



Document Title:

After Action Report Calculation Template

Document Number:

ISDF-048, After Action Report Calculation Template Rev 11_0405

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Parent Document:

ISDP-002, Training Production Process

Notify of Changes:

EOTA Employees

Referenced Documents:

ISDF-010, After Action Report

Revision History:

Rev.	Description of Change
11_0405	Intitial Release

NAME OF COURSE Course Dates:
 Years of Experience in Emergency Operations/Response

XX students in the course; only received XX surveys		Highest Level of Education	
DOE/NNSA Federal Employee:	0 0.00%	High School/Equivalent:	0 0.00%
DOE/NNSA Contractor:	0 0.00%	Some College:	0 0.00%
Other:	0 0.00%	Undergraduate:	0 0.00%
Total Responses:	0 0.00%	Postgraduate:	0 0.00%
		PhD:	0 0.00%
		Total:	0.00%

Instructor/Facilitator						
	Prepared	Organized	Knowledge of Subject Content	Presentation Skills Appropriate to Audience	Encouraged Involvement	Stayed on Target with Course Objectives
Poor - 1	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Fair - 2	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Good - 3	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Very Good - 4	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Excellent - 5	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total						0.00%

Course Objectives and Content											
	Finalists Provided Formulation	Learning Objectives Clearly Stated	Learning Objectives Aligned to Content	Content was Logically Sequenced	Was Diagnostic	Enhanced Understanding of the Subject	Level of Knowledge Before the Course	Supplied on Knowledge and/or Skills for Job Performance	Pace of the Course was Appropriate	Time Allotted for the Course was Adequate	Average
Poor - 1	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Fair - 2	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Good - 3	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Very Good - 4	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Excellent - 5	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total											0.00%

Classroom Learning Activities					
	Participant Materials were Useful Resources (tools, manuals, study guides)	Instructional Equipment was Available for Learning Activities	Training Aide Effectively Supported the Learning Activities	In-class Activities and Exercises were Meaningful for the Content	Average
Poor - 1	0.00%	0.00%	0.00%	0.00%	0.00%
Fair - 2	0.00%	0.00%	0.00%	0.00%	0.00%
Good - 3	0.00%	0.00%	0.00%	0.00%	0.00%
Very Good - 4	0.00%	0.00%	0.00%	0.00%	0.00%
Excellent - 5	0.00%	0.00%	0.00%	0.00%	0.00%
N/A	0.00%	0.00%	0.00%	0.00%	0.00%
Total					0.00%

Exercises											
	Learning Objectives were Clearly Stated	Learning Objectives were Achieved	Sequencing was Logical	The Scenario Used was Appropriate	Was Engaging	Was Effectively Implemented	Time Allotted was Adequate	Pace was Effective	Concluded Per Standards	Applicable to My Job	Average
Poor - 1	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Fair - 2	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Good - 3	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Very Good - 4	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Excellent - 5	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total											0.00%

Quality		
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
N/A	0	0.00%
Total Responses	0	0.00%

Prepared

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Organized

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Knowledge of Subject Content

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Prerequisites provided an adequate foundation for the course

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Level of knowledge before completing this course

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Learning Objectives were clearly stated

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Level of knowledge after completing this course

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Learning objectives were aligned to the course content

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Supported my knowledge and/or skills for job performance

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Content was logically sequenced

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Pace of the course was appropriate

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Was Engaging

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Time allotted for the course was adequate

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Enhanced understanding of the subject

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Participant materials were useful resources (notebooks, handouts, study guides)

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Instructional Equipment was appropriate for the learning activities

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Training Aids effectively supported the learning activities

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

In Class activities and exercises were meaningful applications of the content

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%



Learning objectives were clearly stated

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Learning objectives were achieved

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Sequencing was logical

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Senario used was appropriate

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%

Was engaging

N/A	0	0.00%
Poor - 1	0	0.00%
Fair - 2	0	0.00%
Good - 3	0	0.00%
Very Good - 4	0	0.00%
Excellent - 5	0	0.00%
Total Responses	0	0.00%