

Pre-Solicitation Questions with Answers

Q#	Question	Answer
1	Could let us know what your interests are in keeping the current staff if another contractor wins?	This is a management decision of the vendor
2	Will this RFP not be automatically posted in FedBizOpps?	When the RFP is issued, it will be posted on the FBO website through FedConnect.
3	Will this be a small business set-aside, and if so, what is the size standard?	Yes, \$7.0M
4	Who is the incumbent?	Systematic Management Services Inc
5	I would appreciate it if you would provide me with that person's name and contact information. My company is potentially interested in this re-compete and we are trying to obtain sufficient data so as to enable us to make an informed decision.	This information can be submitted using a freedom of Information request. The technical point of contact cannot disclose any information regarding the future contract source selection.
6	Is this new work?	This is a re-compete of a previous contract
7	Can you please tell me who is the incumbent and what is the name of the contract they are providing support under?	See Question 4 above. Emergency Operations Training Academy (EOTA) Support Services.
8	Will this reading room be a physical location, or will this be a forum online?	Online web address (Virtual Library)
9	Is there an update on the reading room?	Not at this time
10	Is the incumbent is qualified to bid because of his size?	No
11	The NAICS code you specify 541 which is under 500 people is that correct?	No. The NAICS code is 541611. The size standard is \$7.0M.

Solicitation (RFP) Questions with Answers

1	Is this a follow on requirement? If yes then who is the incumbent and what is the contract number?	Yes, Systematic Management Services, Current Contract Number: GS10F0012L/DE-AT52-07NA26901
2	Could you please let us know the number and kind of FTE's required to fulfill the tasks mentioned in the PWS if possible.	All information is contained in the RFP and in the pre Solicitation Documents in FedConnect and Federal Business Opportunities.
3	In reviewing the RFP dated December 22, there is reference to a site visit (Attachment 8, which provides a	The site Visit information is contained in the RFP on or about page 73 of 78. This information can also be found in the Reading Room at http://www.doeal.gov/EOTA/default.aspx under

	map), but I cannot find the date and time for the site visit. Please tell me the date and time of the site visit and if it is mandatory or not.	the tab "Industry Day Information." Attending the Industry Day is not mandatory.
4	Good afternoon, I am interested in attending the pre proposal conference for the Emergency Operations Training and Support (EOTA) contract. Please send me further information on the where about of this conference. I have the time and date from GovWin, which is 1/6/12 at 9am. I look forward to speaking with you shortly.	All information is contained in the RFP and in the pre Solicitation Documents in FedConnect and Federal Business Opportunities. This information can also be found in the Reading Room at http://www.doeal.gov/EOTA/default.aspx under the tab "Industry Day Information."
5	The PWS, Attachment 1, (page 1 of 13) in the list of items under 2.0 Background, identifies "adjunct personnel" to augment the core staff, and "consultants" for short term or surge projects. This appears to contradict the descriptions in the CLINs. For example, CLIN 0002 specifies Consultant Staff as doing "..all things necessary for or incident to the technical requirements specified in the PWS..." (i.e. augmenting the core staff), while CLIN 0003 specifies for Adjunct Support Staff to "...do all things necessary for or incident to performing surge support for the technical requirements in the PWS". Please clarify the definitions of Adjunct Support Staff and Consultant Staff.	Consultant Staff – applies to the use of Subject Matter Experts (Consultants). Adjunct Support Staff directly relate to the additional work that may need to be accomplished in a short time frame. But, may also apply to full time positions for longer term projects.
6	Page 52 of 78 (using Amendment #1 paging), Paragraph 1.C.(1). The second sentence implies that relevant Past Performance must be specifically in support of the EOTA, which would unfairly favor the incumbent. A more reasonable and clarified wording would be: "Relevant performance is performance of efforts involving support services that are similar or greater in scope, magnitude, and complexity to the effort described in this solicitation." Is this reworded statement correct?	Relevant performance is performance of efforts involving EOTA Support Services that are similar or greater in scope, magnitude, and complexity to the effort described in this solicitation which does not favor the incumbent contractor.
7	Page 74 of 78 (using Amendment #1 paging), Clause 16(a) requires the Worker and Safety Health Program to be submitted with the proposal. In which Volume should the WSHP be submitted? Also, is there a page count limit for the WSHP?	The WSHP can be an attachment. There is no page count to the WSHP however it should be a complete plan.
8	Font restrictions: The RFP is silent regarding the type font and size for tables and annotations in any included technical diagrams, suggesting that they should conform to the requirement for text (Times New Roman font size of 11 pitch). Studies have suggested that using 11 point Times New Roman in diagrams and tables detracts from readability and, in the case of technical diagrams, significantly limits explanatory annotations. We appreciate the need to keep diagrams and tables readable to facilitate	The Response to the RFP shall be readable to the Government evaluators.

	<p>proposal review and evaluation, and believe that allowing a smaller type size in diagrams and tables will help make evaluation easier.</p> <p>Accordingly we suggest changing paragraph C.1.f of the Specific Instructions (page 48 of 78) to include the following sentence:</p> <p>'For all diagrams and tables specifically generated for this proposal, callouts and annotations within technical diagrams and all table entries shall be in either Times New Roman or Arial font and shall be no smaller than 9-point; callouts and annotations on diagrams and/or tables taken from other sources may be in their native sizes, but in all cases must be legible to be considered for evaluation.'</p>	
9	<p>The RFQ requires to propose cost for 12,935 Hours/Year Fixed Price Training Support Staff (CLINS 0001, 1001, 2001, and 3001); 9,300 Hours/Year Time & Material cost for Adjunct Support Staff for performing <u>surge support</u> (CLINS 0003, 1003, 2003, 3003); and includes a Not To Exceed Amount for each Consultant Staff for each performance period (CLIN 0002-\$2,870,635.00, 1002-\$1,500,277.00, 2002-\$1,545,285.00, 3002-\$1,591,644.00). All of the CLINS refer to the Performance Work Statement (PWS) dated October 1, 2011, Attachment 1. However, neither clearly defines the day-to-day technical requirements included in the work scope to be performed under the fixed price and by the Adjunct Support Staff surge support or by the Subject Matter Experts. Therefore, would the agency provide clarification for the following?</p>	<p>CLINs 0001, 1001, 2001, and 3001 are fixed price CLINs for the day-to-day work required to accomplish the tasks identified in the EOTA PWS. The amended solicitation (schedule) was changed to remove the labor hours and NTE dollar limit that was present in CLIN 2001 of the originally posted solicitation (schedule)..</p> <p>CLIN 0002, 1002, 2002, and 3002 are based on hours for consultants (Subject Matter Experts) with an overall NTE. However the labor rates for the SMEs may vary based the specific skill set and capabilities of the cost NTE of the amount in the specific CLIN to because the SMEs .</p> <p>CLIN 0003, 1003, 2003, and 3003 are based on hours for adjunct staffing with an overall cost NTE of the amount in the specific CLIN to perform additional day-to-day requirements and assist with short term surges in support on an as needed basis. Depending on the tasking adjunct personnel may be of short or long duration and may be part time or full time as there are no time restrictions on their use.</p>
10	<p>What scope of the PWS each Task is to be proposed under the fixed price CLIN 1001?</p>	<p>The scope of the PWS for CLIN 1001 is the same as CLINs 0001, 2001 and 3001 which are the day-to-day requirements to support the EOTA mission.</p>
11	<p>What scope of the PWS each Task is to be proposed for the Adjunct Staff providing the surge capacity? Answer: The day to day operations should be completed by the firm fixed price CLIN personnel, we do not have specific work or percentages of work identified for adjunct personnel. The adjunct positions are available on an as needed, if needed, basis and can be used for long term work or on a short term to augment staff for specific projects.</p>	<p>The day to day operations should be completed by the firm fixed price CLIN personnel and adjunct labor if staffing is structured that way. The adjunct positions are available on an as needed, if needed, basis and can be used for long term work or on a short term to augment staff.</p>
12	<p>Is the staff providing the surge capacity to be dedicated or are they to be used on an as needed basis?</p>	<p>Same as answer above, they can be used in either capacity depending on the task.</p>
13	<p>What scope of the PWS each Task the agency expects to be performed by the Consultant Staff, Subject Matter Experts?</p>	<p>Consultants are used as subject matter experts to provide content for course development as well as to deliver content when the course is an instructor led course; consultants are also used to assist with development and delivery of exercises. Additionally consultants are used</p>

		to augment the full-time staff to perform tasks that are outside of the “in-house” capabilities. In short, while consultants are primarily used for their expertise as it relates to the content of training and exercises, they may be used in all aspects of the PWS if required for clearly defined tasks.
14	Are there minimum criteria for Subject Matter Experts?	Selection of consultants is primarily based on the support contractor review of the consultant qualifications and occasional input from stakeholders when appropriate. The support contractor evaluates the consultant’s qualifications against the requirements of the tasks. Their credentials (resume, etc) are evaluated, references and recommendations are checked, and the consultants are interviewed to determine suitability. The support contractor monitors the consultant’s performance during task accomplishment, and also solicits feedback from the customer regarding their satisfaction with the consultant’s performance. Once “approved” for use we add them to our approved vendor list for current or future projects applicable to their respective areas of expertise.
15	As the price proposal is either fixed price or time and material, why is the agency requesting the details such as fringe benefits and G&A in Attachment 3 and how will this information be evaluated?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
16	As the agency is requiring the details such as fringe benefits and G&A in Attachment 3, would the agency allow the selected contractor to adjust the fixed price and Time and Material rates if the actual fringe benefit and G&A rates are higher than proposed?	No. See FAR Part 12.
17	What price information, if any are the vendors to provide for Consultants CLIN 0002 (\$2,870,635.00), 1002 (\$1,500,277.00), 2002 (\$1,545,285.00), and 3002(\$1,591,644.00).	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP by providing the information for each Consultant using Attachment 3 with your price proposal.
18	If vendors are to propose price information for Consultants CLIN 0002 (\$2,870,635.00), 1002 (\$1,500,277.00), 2002 (\$1,545,285.00), and 3002(\$1,591,644.00); what basis are vendors to use in preparing this information?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP by providing the information for each Consultant using Attachment 3 with your price proposal.
19	Clause 9 FAR 52.237-3 Continuity of Services (January 1991) requires the contractor to provide phase-in and phase-out services for up to 90 days. Would the agency clarify the following? a. Please indicate whether this clause is included in the contract of the incumbent contractor? If yes, what will be scope of the incumbent contractor’s phase-out services?	Yes. The incumbent vendor will perform the day-to-day activities during the transition period unless the selected vendor states he does not need a transition performance period.
20	CLIN 0006 indication of the Transition Period from March 1, 2012 through March 31, 2012 conflicts with the 90 day period as included in Clause 9 FAR 52.237-3 Continuity of Services (January 1991). Please clarify.	There is no conflict with Clause 9 FAR 52.237-3 Continuity of Services (January 1991). The Government will allow only a 30 day Transition Period.
21	As CLINS 0001, 1001, 2001, and 3001 are fixed price, please indicate how the contractor is to invoice incremental	Based on the unit of issue which is month (23 month times monthly rate equals total CLIN

	cost for these CLINS, e.g. can the contractor submit and be paid against the interim monthly invoices?	price.
22	Please confirm that in accordance with RFP Clause C.1. Volume I-Technical Capability (d), the solicitation requires the resume of only one key person, the project manager.	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
23	RFP Clause C.1. Volume I-Technical Capability (e) requires vendors to describe an approach to recruiting key and non-key personnel. Please clarify the agency's expectation of this clause to non-key personnel as they relate to Adjunct Staff and Consultants.	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP regarding management staffing plan.
24	RFP Clause C.1. Volume I-Technical Capability (b), and Evaluation A.2 Volume I – Technical Capability requires the offeror to indicate if it possesses either a "Top Secret" level DoD or "Q" Level DOE Facility Clearance Code. Please clarify whether the offeror is to provide Facility Clearance Code or need to have facilities capable of handling TS or Q documents.	Please refer to FAR Provision 52.212-1 and 52.212-2 regarding Facility Clearance Code.
25	Clause C.2. Volume II- Price (c) mentions "Discounted Hourly Labor Rate". Please clarify.	You may have standard rates in which you may want to discount to the Government in the proposal.
26	Clause C.2. Volume II- Price (g) indicates CLIN 0006 Transition to be NTE \$5, 000.00. Please indicate how vendors are to indicate this NTE amount in their Price Proposal.	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
27	Clause 3 FAR 52.212-2 Evaluation – Commercial Items includes the following: "The following factors shall be used to evaluate offers: (1) Technical Capability, (2) Price and (3) Past Performance. The Government will evaluate technical capability of each Offeror's proposal, rank only the technically acceptable rated proposals by price, and then the Government will document the past performance of all Offeror's past performance submission starting with the lowest priced Offeror... Technical Capability and Past Performance when combined will be evaluated as significantly more important than Price." Would the agency clarify the following? a. What are the criteria for determining whether technically acceptable?	Answer: Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
28	As the Government has indicated that it will use the NTE estimates for CLINS for Subject Matter Experts (0002, 1002, 2002, and 3002), Adjunct Labor-Surge Support Staff (0003, 1003, 2003, and 3003), Technology Upgrades and other miscellaneous items (0004, 1004, 2004, and 3004),	Answer: Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP. Failure to provide the information requested in the RFP could result in the Offerors proposal being non-responsive.

	Travel (0005, 1005, 2005, and 3005) and Transition (0006); would the agency confirm that only the price for Firm Fixed Price for CLINS 0001, 1001, 2001, 3001 is to determine the reasonable of price?	
29	Clause 3 FAR 52.212-2 Evaluation – Commercial Items includes the following: “The following factors shall be used to evaluate offers: (1) Technical Capability, (2) Price and (3) Past Performance. The Government will evaluate technical capability of each Offeror’s proposal, rank only the technically acceptable rated proposals by price, and then the Government will document the past performance of all Offeror’s past performance submission starting with the lowest priced Offeror... Technical Capability and Past Performance when combined will be evaluated as significantly more important than Price.” Additionally, for Firm Fixed Price what criteria and basis would be used to determine whether the Firm Fixed Price was reasonable?	Please refer to 52.212-1 and 52.212-2. Failure to provide the information requested in the RFP could result in the Offerors proposal being non-responsive.
30	The Evaluation Criteria only identifies the elements that may be rated unacceptable but does not include any information regarding the rating of Technical Capability. Would the agency indicate whether Technical Capability would be rated only as acceptable or unacceptable (see Evaluation D. The Evaluation Process)?	Please review 52.212-1 and 52.212-2 for this information. Failure to provide the information requested in the RFP could result in the Offerors proposal being non-responsive.
31	Additionally, as the PWS does not include sufficient information to determine the Training Support Staff to be proposed as Firm Fixed Price (CLINS 0001, 1001, 2001, 3001); Subject Matter Experts (CLINS 0002, 1002, 2002, 3002); and Adjunct Support Staff (0003, 1003, 2003, 3003), what basis/criteria would be used to determine whether the Offeror’s Management/Staffing Plan is acceptable or unacceptable?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP. Failure to provide the information requested in the RFP could result in the Offerors proposal being non-responsive.
32	Evaluation A. Volume I – Technical Capability (1) states “The Government will evaluate the Offeror’s technical knowledge, experience and understanding of performing the task area requirements identified in Section 5 of Attachment 1, “Emergency Operations Academy (EOTA) Support Services Performance Work Statement (PWS).” An overall unacceptable rating of this element shall result in an overall unacceptable Technical Capability rating.” As other elements submitted under Clause C.1 Volume I -Technical Capability are separately evaluated; would the agency indicate what information submitted under Clause C.1 Volume I – Technical Capability will be evaluated under this criterion?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.

33	<p>Evaluation B. Volume II – Price (2) indicates that the Government will evaluate the reasonableness of the proposed labor categories for Options CLINS 0002/1002/2002/3002. However, the PWS and RFP do not include sufficient information for preparing price proposal for Subject Matter Experts. Would the Government provide additional information for Subject Matter Experts, e.g. estimated hours for types of Subject Matter Experts, minimum and qualification, education, and experience requirements?</p>	<p>Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.</p>
34	<p>Clause C.2. Volume II-Price (c) requires offerors to use NTE estimates provided by the Government for Subject Matter Experts (CLINS 0002/1002/2002/3002). The PWS does not provide sufficient information to determine the requirement in terms of hours for types of Subject Matter Experts. Therefore, the PWS provides insufficient information for preparing Attachment 3 Pricing Worksheet price information for CLINS related to Subject Matter Experts. Would the agency provide further specificity in the PWS for Subject Matter Experts and guidance regarding the requirements for the Price Proposal for CLINS related to Subject Matter Experts?</p>	<p>Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.</p>
35	<p>Clause C.2. Volume II-Price (c) requires offerors to use NTE estimates provided by the Government for Adjunct Labor-Surge Support (CLINS 0003/1003/2003/3003). The PWS does not provide sufficient information to determine the requirement in terms of the surge capacity requirements. Additionally, the rates for the Surge Support would depend on the anticipated use by labor category and the availability of the surge staff will also be dependent on the anticipated requirements. The PWS provides insufficient information for preparing Attachment 3 Pricing Worksheet price information for CLINS related to Adjunct Support Staff. Would the agency provide further specificity in the PWS for Adjunct Support Staff and guidance regarding the requirements for the Price Proposal for CLINS related to Adjunct Support Staff?</p>	<p>Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.</p>
36	<p>Clause C.2. Volume II-Price (e) requires offerors to use NTE estimates provided by the Government for Technology Upgrades and other miscellaneous items (CLINS 0004/1004/2004/3004) and Attachment 3 Pricing Worksheet does not include any requirement for providing any price information for CLINS related to Technology Upgrades and other miscellaneous items. Would the</p>	<p>Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.</p>

	agency provide further guidance regarding the requirements for the Price Proposal for CLINS related to Technology Upgrades and other miscellaneous items?	
37	And what information will the Government use to evaluate the reasonableness of the proposed prices (other than the NTE amounts provided by the Government) for Technology Upgrades and other miscellaneous items?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
38	Clause C.2. Volume II-Price (f) requires offerors to use NTE estimates provided by the Government for Travel (CLINS 0005/1005/2005/3005) and Attachment 3 Pricing Worksheet does not include any requirement for providing any price information for CLINS related to Travel. Would the agency provide further guidance regarding the requirements for the Price Proposal for CLINS related to Travel?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
39	And what information will the Government use to evaluate the reasonableness of the proposed prices (other than the NTE amounts provided by the Government) for Travel?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
40	Clause C.2. Volume II-Price (g) requires offerors to use NTE estimate of \$5,000.00 provided by the Government for Transition (CLINS 0006) and Attachment 3 Pricing Worksheet does not include any requirement for providing any price information for CLIN 0006 Transition. Would the agency provide further guidance regarding the requirements for the Price Proposal for CLIN 0006 Transition?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
41	And what information will the Government use to evaluate the reasonableness of the proposed prices (other than the NTE amounts provided by the Government) for Transition?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
42	On Page 9, under Option Period II – 1 March 2015 – 29 February 2016, CLIN 2001 Training Support Staff includes NTE amount of \$ 1, 545,285.00. Please provide guidance whether offerors are to use this amount in their quotation.	This was corrected in amendment 0001 to the RFP issued on 12/28/2011. This is a fixed priced CLIN.
43	Would the agency identify specific PWS requirements that are to be proposed for 12,935 Labor Hours for Training Support Staff (CLINS 0001, 1001, 2001, 3001); 9,300 Labor Hours for Adjunct Support Staff (CLINS 0003, 1003, 2003, 3003); and Consultant Staff-Subject Matter Experts (CLINS 0002, 1002, 2002, 3002)?	Please refer to the CLIN schedule and FAR Provision 52.212-1 and 52.212-2 in the RFP.
44	Would the agency confirm that in spite of the language included under Supplies or Services indicating that the contractor shall furnish all personnel, labor, materials and	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.

	supplies and otherwise to do all things necessary for or incident to the technical requirements specified in the PWS entitled "Emergency Operations Training Academy Support Services Performance Work Statement", dated October 1, 2011; the contractor price for all labor CLINS (0001, 1001, 2001, 3001, 0002, 1002, 2002, 3002, 0003, 1003, 2003, 3003) is to be based on the Government furnished supplies, materials, equipment, facilities, and furniture?	
45	Would the agency indicate positions or functions needing DOE "Q" clearances?	The requirement is for the Offeror to be able to provide personnel to perform support services who are eligible to possess "Q" Clearance.
46	Please confirm that the Clause 30. NNS-H-1007 Key Personnel, the offerors are to only provide one Key Person.	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
47	It seems that Adjunct Labor-Surge Support (CLINS 0003/1003/2003/3003) would be required on as needed basis. Therefore, it is likely that the individuals performing Adjunct Support may not be needed on a continuous basis. As such, the contractor's staff performing Adjunct Support may not be located in the vicinity of Albuquerque, NM. Therefore, would the agency allow the travel cost for individuals who may have to travel to EOTA for performing Adjunct Staff Functions? Answer: No.	No.
48	Would the agency indicate whether the current contract includes the requirement for Adjunct Staff?	We are currently operating under a different structure than the structure proposed in this RFP. We use a combination of FTEs with consultants to assist with surge requirements.
49	Would the Training Support Staff be allowed to observe Alternate Work Schedule?	Not at this time.
50	How would the Government accommodate additional cost of Training Support Staff caused by increased day-to-day technical requirements or decreases caused by Training Support Staff's being absent from work caused by illness, jury duty or military leave; especially if the Contractor accomplishes all day-to-day technical requirements?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
51	Are the contractor's home office for cost for conducting administrative activities defined under Task 5.6.1 such as receiving payment (registration fees via cash, check, credit card, and in person or online transaction) and would the Government allow the vendor charges such as on-line systems or hotel administrative charges as direct costs?	Overhead costs for home office staff would not be allowable as charges to the government. The expectation is that contractor staff working at the EOTA site would process these actions and if necessary get assistance from the company's home office.
52	Would the Government allow labor charges in excess of 8 hours if the actual travel time from the EOTA to temporary work duty station exceeds 8 hours – especially to OCONUS	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP and the CLINs 005, 1005, 2005, and 3005.

	(CLINS 0005, 1005, 2005, 3005 under Supplies and Services)? If not, why not?	
53	Would the Government indicate any EOTA specific training that needs to be undertaken by Training Support Staff or Adjunct Staff and indicate how the cost of these labors hours would be paid?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP. It is expected that the Offeror's company will provide qualified personnel, but for training courses that are provided or reimbursable by the Government please refer to PWS task 6.5 Training.
54	Would the Government indicate under the PWS Task 5.3 what other Government Agencies the contractor is expected to support?	All support for this contract is through the EOTA Office in Albuquerque however EOTA may be required to support other agencies.
55	Would the Government indicate how a contractor is to provide in Attachment 3 extended price for CLINS 0002, 1002, 2002, 3002, 0003, 1003, 2003, and 3003 in Attachment 3 when it does not include hours/year and the PWS does not provide any specificity to determine these hours and C.2 Volume II – Price specifically requires offerors to use NTE amounts for these CLINS, and how the Government will conduct determination of Price under the Evaluation Process Step 2?	These are labor rates only. The government will total all CLINs (including the not to exceed cost) to arrived at a Total Contract price.
56	Would Government allow the vendors to submit proposals via FedConnect?	Please refer to 52.212-1 under General Instructions.
57	Attachment 3 - Pricing Worksheet, 1 October 2011 requires offerors to provide labor category and labor descriptions. C.2. Specific Instructions Volume II-Price (b) requires offerors to submit the description of labor categories for Firm Fixed Price Technical Support Staff. However, C.2. Specific Instructions Volume II-Price (c) Subject Matter Experts and (d) Adjunct Labor for Surge Support do not require offerors to submit labor category descriptions. Additionally, Evaluation B. Volume II indicates that the Government will evaluate the reasonableness of the proposed labor categories. Therefore, would the agency respond to the following? a. Are the descriptions of labor categories required for Subject Matter Experts and Adjunct Support Staff for Surge Support?	Yes.
58	Attachment 3 - Pricing Worksheet, 1 October 2011 requires offerors to provide labor category and labor descriptions. C.2. Specific Instructions Volume II-Price (b) requires offerors to submit the description of labor categories for Firm Fixed Price Technical Support Staff. However, C.2. Specific Instructions Volume II-Price (c) Subject Matter Experts and (d) Adjunct Labor for Surge Support do not require offerors to submit labor category descriptions. Additionally, Evaluation B. Volume II indicates that the Government will evaluate the reasonableness of the	This is an Offeror's responsibility to determine if the SME has the qualifications to perform the specific function or provide advice to the Government.

	<p>proposed labor categories.</p> <p>b. As the PWS does not provide specificity for determining qualification requirements for Subject Matter Experts (CLINS 0002, 1002, 2002, 3002) would the agency indicate what basis the offerors are to use for determining the qualification requirements for labor categories included in Subject Matter Experts (CLINS 0002, 1002, 2002, 3002)?</p>	
59	What criteria and basis will be used to determine the reasonableness of the proposed labor categories?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
60	What criteria and basis will be used to determine the reasonableness of the proposed labor categories?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
61	Please confirm that the descriptions of labor categories are to be included in the Price Proposal. Answer: Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
62	Please confirm that Volume II -Price has no page limit.	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
63	As the offerors are to use NTE estimates provided by the Government in their Volume II-Price (c) Subject Matter Experts and (d) Adjunct Labor for Surge Support, please explain how the agency is going to use the proposed labor categories and labor rates to establish pricing to be used with labor hours assigned to Subject Matter Experts (CLINS 0002, 1002, 2002, 3002) and Adjunct Labor for Surge Support (CLINS 0003, 1003, 2003, 3003)?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
64	As the PWS does not provide specificity for determining the hours for Subject Matter Experts (CLINS 0002, 1002, 2002, 3002) or assigning hours to individual labor categories for Adjunct Labor for Surge Support (CLINS 0003, 1003, 2003, 3003); would the agency indicate what basis the offerors are to use in estimating hours for labor categories included in Subject Matter Experts (CLINS 0002, 1002, 2002, 3002) and Adjunct Labor for Surge Support (CLINS 0003, 1003, 2003, 3003)?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP.
65	<p>Font restrictions: The RFP is silent regarding the type font and size for tables and annotations in any included technical diagrams, suggesting that they should conform to the requirement for text (Times New Roman font size of 11 pitch). Studies have suggested that using 11 point Times New Roman in diagrams and tables detracts from readability and, in the case of technical diagrams, significantly limits explanatory annotations. We appreciate the need to keep diagrams and tables readable to facilitate proposal review and evaluation, and believe that allowing a smaller type size in diagrams and tables will help make</p>	This is acceptable to the Government.

	<p>evaluation easier. Accordingly we suggest changing paragraph C.1.f of the Specific Instructions (page 48 of 78) to include the following sentence: 'For all diagrams and tables specifically generated for this proposal, callouts and annotations within technical diagrams and all table entries shall be in either Times New Roman or Arial font and shall be no smaller than 9-point; callouts and annotations on diagrams and/or tables taken from other sources may be in their native sizes, but in all cases must be legible to be considered for evaluation.'</p>	
66	<p>I would like to express my interest in the solicitation referenced above and would like to obtain the information for the meeting on January 6, 2012. I will await your reply to determine if you need any additional information from me.</p>	<p>The Request for Proposals (RFP) solicitation has been posted onto FedConnect. The solicitation can be accessed at https://www.fedconnect.net/FedConnect/PublicPages/PublicSearch/Public_Opportunities.asp. You can read the questions and answers either on the site above or at http://www.doeal.gov under the selection of http://www.doeal.gov/EOTA/default.aspx. The information you that you are requesting is on the site above and also contained in the RFP. Please refer to the information in the RFP which will provide you the date, time and location of the Industry Day.</p>
67	<p>Would the Government indicate what other federal agencies are being provided support under current contract for the Performance Work Statement 5.3 Task Area 3 – Mission Related Work for DOE, NNSA, or other Government Agencies and whether this support is expected to be continued under the new contract?</p>	<p>See answer to Question 54.</p>
68	<p>Would the Government indicate whether the Performance Work Statement 5.3 Task Area 3 – Mission Related Work for DOE, NNSA, or other Government Agencies is considered to be included in Firm Fixed Price Technical Support Staff for day-to-day support (CLINS 0001, 1001, 2001, and 3001), or Adjunct Labor for Surge Support (CLINS 0003, 1003, 2003, and 3003) or Subject Matter Experts (CLINS 0002, 1002, 2002, and 3002)?</p>	<p>The day to day operations should be completed by the firm fixed price CLIN personnel, we do not have specific work or percentages of work identified for adjunct personnel. The adjunct positions are available on an as needed, if needed, basis and can be used for long term work or on a short term to augment staff for specific projects. Consultants are used as subject matter experts to provide content for course development as well as to deliver content when the course is an instructor led course; consultants are also used to assist with development and delivery of exercises. Additionally consultants are used to augment the full-time staff to perform tasks that are outside of the "in-house" capabilities. In short, while consultants are primarily used for their expertise as it relates to the content of training and exercises, they may be used in all aspects of the PWS if required for clearly defined tasks.</p>
69	<p>Clause 31(a) NNS-H-1008 Government-Furnished Facilities and Services (Nov 2009) states that the Government will furnish the contractor office space for approximately twelve individuals and additional space may be provided by the government as NNSA project demands. Would the Government indicate whether office space for twelve is for: 1) firm fixed price day-to-day support (CLINS 0001, 1001, 2001, and 3001); 2) firm fixed price day-to-day support (CLINS 0001, 1001, 2001, and 3001) and Adjunct Labor for Surge Support (CLINS 0003, 1003, 2003, and 3003)?</p>	<p>31. NNS-H-1008 GOVERNMENT-FURNISHED FACILITIES AND SERVICES (Nov 2009) (a) During contract performance, the Government will make available workstations for up to twenty five total individuals to be utilized by seventeen full time (either FFP or Adjunct labor) and on an as needed basis for part time, or consultant labor at:</p> <p>US Department of Energy/NNSA Emergency Operations Training Academy 2201 Buena Vista Dr. SE, Suite 203 Albuquerque, NM 87106</p>

		<p>Additional office space may be provided by the Government as the NNSA project demands.</p> <p>(b) On-site utilities and office furnishings, standard manuals, supplies, and access to the Government computer systems may be furnished by the Government on an as-required basis. The Government may also provide all telephone and janitorial services, and on-site mail service for the on-site facilities during contract performance. "On-site" means a Government specified location at a Government facility.</p>
70	<p>Would the Government confirm that under Clause 31 (a) NNS-H-1008 Government-Furnished Facilities and Services (Nov 2009) the Government will furnish the contractor office space for the support being provided by the Subject Matter Experts (CLINS 0002, 1002, 2002, and 3002)?</p>	<p>See answer to Question 69.</p>
71	<p>Subject to the approval of the COR, would the Government allow, when appropriate the support provided by Adjunct Labor (CLINS 0003, 1003, 2003, and 3003) or Subject Matter Experts (CLINS 0002, 1002, 2002, and 3002) to be performed at locations other than the Government facilities, e.g. at the work locations of the Subject Matter Experts or the Adjunct Staff</p>	<p>This is a project or task specific situation. Higher rates for "Off-site" work will not be authorized; however, it is a common practice to work with consultants both here at the EOTA worksite as well as via long distance from the consultant's office. We do not currently have adjunct personnel so this will be a new situation we will need to work through, but the desired state is to have full time personnel here at the EOTA location, and depending on the task and the duration of employment of an adjunct laborer it may be in the government's best interest to occasionally have adjunct personnel work from off-site locations.</p>
72	<p>To the best of our knowledge the current contract ends on February 29, 2012. However the Supplies or Services state the Transition Period of Performance from March 1, 2012 through March 31, 2012 and Based Period in the underlined header is from 1 Mar 2012 – 28 Feb 2014 while at the bottom the Period of Performance is stated to be April 1, 2012 through February 28, 2014. Therefore, would the agency respond to the following: a) As the new contractor will be in the transition period, would the Government indicate which contractor would be responsible for providing the support for the period from March 1, 2012 through March 31, 2012?</p>	<p>See answer to Question 19.</p>
73	<p>To the best of our knowledge the current contract ends on February 29, 2012. However the Supplies or Services state the Transition Period of Performance from March 1, 2012 through March 31, 2012 and Based Period in the underlined header is from 1 Mar 2012 – 28 Feb 2014 while at the bottom the Period of Performance is stated to be April 1, 2012 through February 28, 2014. Therefore, would the agency respond to the following: b) If the new contractor is to be responsible for providing the support, would the Government make appropriate revisions to the period of performances?</p>	<p>See answer to Question 19.</p>
74	<p>Schedule for Supplies or Services for ODC Travel (CLINS</p>	<p>Please refer to the Federal Acquisition Regulation and GSA Federal Travel Regulations</p>

	0005, 1005, 2005, and 3005) restrict cost of labor charges to 8 hours during any travel. These CLINS refer to a definition of "Travel Day". Within the solicitation document, we have not been able to locate this definition of travel day. Would the agency provide this definition and provide any federal regulations or laws that are used to develop this definition of "Travel Day"?	contained in the CLIN 0005.
75	Schedule for Supplies or Services for ODC Travel (CLINS 0005, 1005, 2005, and 3005) and ODC – Technology Upgrades & Other Miscellaneous Items (CLINS 0004, 1004, 2004, and 3004) state that these CLINS are NON FEE BEARING/NON-INDIRECT COST BEARING REIMURSABLE, NOT TO EXCEED CLINS. However, the contractors using a total cost accounting system developed in accordance with DCAA requirements for total cost accounting system will have to apply the indirect rates to these CLINS. Would the agency provide any rationale why the contractors will not be allowed to apply indirect rates to these CLINS?	This is a commercial contract (See FAR Part 12).
76	As the New Mexico Gross Receipt Tax (NMGRT) Rate may change during the performance period of this contract, would the agency indicate how it will modify the burden labor rates to make equitable adjustment to the contractor's rates for accommodating increases in NMGRT?	See FAR Clause 52.212-4 (k), Taxes. Offerors will not receive an equitable adjustment to the NMGRT.
77	Other than Attachment 3 – Pricing Worksheet, we are unable to find any instructions for submitting the total Price Proposal that combines costs for all CLINS for each period of performance. Would the Government indicate how the offerors are to submit costs for CLINS for each performance period?	Use the Schedule B and the list of CLINS
78	Would the Government indicate whether the prime contractors are required to provide subcontractor's labor rates and if yes, how they are to be provided?	Please refer to FAR Provision 52.212-1 and 52.212-2 in the RFP. Offerors shall provide information as to how each labor description/category/rates was developed.
79	Supplies or Services Schedule include the following Labor Hours: CLIN 0002 -25,870, 1002-12,935, 2002-12,935, and 3002-12,935. Would the Government confirm that these hours are for Consultant Staff (Subject Matter Experts) for which the offerors are to include the Government provided NTE total amounts and these hours were not meant to be associated with Technical Support Staff (CLINS 0001, 1001, 2001, and 3001)? If the hours for Technical Support Staff (CLINS 0001, 1001, 2001, and 3001) are not provided by the Government then would the Government either provide specific PWS elements and the frequency of support (e.g. continuous, daily, or weekly) it considers to be	The Labor Hours CLINs 0002, 1002, 2002, and 3002 for Consultant Staff/SMEs are not directly associated with CLINs 0001, 1001, 2001, or 3001. CLINs 0001, 1001, 2001, 3001 directly relate to performance of day-to-day support to EOTA. See the answer to Question 9.

	included in the firm fixed priced cost for Technical Support Staff (CLINS 0001, 1001, 2001, and 3001)? The current PWS and the solicitation do not provide sufficient specificity to estimate a firm fixed price for Technical Support Staff (CLINS 0001, 1001, 2001, and 3001).	
80	C. Specific Instructions: 2. Volume II-Price states that the offerors will use NTE amounts for Subject Matter Experts (CLINS 0002, 1002, 2002, and 3002) and Adjunct Labor (CLINS 0003, 1003, 2003, and 3003). However, Attachment 3 requires offerors to provide the information to establish price for these CLINS. These rates will be dependent on the estimated hours for each category and the frequency of usage of these categories. The current PWS and the solicitation do not provide sufficient specificity to estimate labor hours or the frequency of usage for the labor categories to be used under these CLINS. Therefore, would the Government provide clarification regarding whether offerors are to use NTE amounts and provide further specificity that can be used by offerors in developing the information for Attachment 3?	Use Attachment 3 to provide the how the labor hour rate was developed for each labor category of Consultant and Adjunct personnel. The NTE price has been established for these CLINs using the schedule of CLINs.
81	1. Page 47 of 77 (using Amendment #1 paging), Section C, 1(f) pertaining to Volume 1 specific instructions states that technical diagrams, if used, shall be limited to 2 pages and shall be attachments to the Volume 1 - Technical Capability. Please confirm that "technical diagrams" does not include call out boxes, figures, or charts that are embedded in the text of the document.	The technical volume shall not exceed 25 pages. It is up to the Offeror to not to exceed the page count.
82	2. Page 47 of 77 (using Amendment #1 paging), Section C, 1(f) pertaining to Volume 1 specific instructions states that a minimum Times New Roman font size of 11 pitch is required. Does the font/pitch requirement apply to figures, captions, headers/footers, tables, charts, graphics and the like?	No but the information shall be readable to the Government Evaluators.
83	Solicitation, Past Performance, p.48 says, "For each contract referenced, the Offeror shall furnish the information at Solicitation Attachment 5 - Past Performance Contact Information (approximately 3 pages per referenced contact)." - Should read, ". . . Attachment 4 . . ."	This should read Attachment 4.
82	Attachment 4 – Past Performance: Items "K" and "L" appear to be the same.	Disregard item "L" however provide information In Item K
83	1/5 is the deadline for questions to be answered at the conference. Is there a drop-dead date for submitting all questions?	Questions will be answered as soon as possible after being submitted, however, the Government will not extend the due date just to answer questions.
84	The total labor hours and NTE amount at the bottom of page 9 appear to be inserted here incorrectly. Will you	See answer to Question 42.

	please you confirm?	
85	Are diagrams as explained in section C.1.(f), page 48 included in the 25 page technical volume restriction or in addition to the 25 page limit?	Yes.
86	Transition funding is listed as NTE 5,000 in section 2.(g.) page 49. Is this correct?	Yes. FFP of \$5,000.00
87	Is there a specific software program that must be used for Emailed proposals; e.g. is either Word or Adobe acceptable?	Yes.
88	Section 3. FAR 52.212-2 EVALUATION--COMMERCIAL ITEMS (Jan 1999) on Page 51 of the proposal states that Technical Capability and Past Performance when combined will be evaluated as significantly more important than Price. However the evaluation procedure outlined on page 54, paragraph states that "If the lowest price evaluated offer receives an acceptable "Technical Capability" and a "Substantial Confidence" performance confidence rating and is determined to be responsible, that offer represents the best value for the Government." This citation indicates a lowest price technically acceptable acquisition strategy which is contradictory to the first citation which more clearly indicates a best value acquisition strategy. Will you please clarify whether this will be a best value or lowest price technically acceptable selection process and explain if the evaluation procedure will be modified to synchronized the evaluation procedure with the appropriate award criteria?	This is a best value evaluation.
89	Does EOTA anticipate adding more tasks, and if so will offeror be able to request additional funding?	No. This is not a task order contract. References to Task Order should have been corrected in Amendment 0002.
90	Does the Government have labor category descriptions to be used?	This is the Offeror's responsibility to provide labor category descriptions base don the requirements of the PWS since the Offerors is the expert in performing the services requested.
91	What are the payment terms? Fixed fee paid 1/12 in advance and contactor costs net 30 from billed?	Monthly invoicing.
92	What is the page limit on attachments?	Technical Volume has a two page limit including attachments. Past Performance volume has a 20 page limit. The is no page count for the price proposal.
93	Do we need to submit plans where plans are required for funding, such as the safety plan, or do we simply need to acknowledge that we will comply with providing the plans and policies required before funding starts?	The safety plan is part of the requirements to be submitted with the proposal. This is not reimbursable.
94	Do staff and the facility need to have Q level clearance before submitting or only before funding?	The Offeror needs to be able to provide individuals that are eligible to obtain the proper clearance at the time of award.
95	There is different numbering in the pre-solicitation vs the schedule vs the solicitation. Is there one source we should be using or does it matter?	You should be using the request for proposals issued using the SF1449 with schedules and all amendments.
96	Please explain Item #4 in Volume II, pricing.	The Offeror is responsible for providing all the information requested in the RFP. Failure to provide all information requested may deem an Offeror's proposals to be non-responsive and

		eliminated.
97	The schedule says in FAR 52.212-1 INSTRUCTIONS TO OFFERORS -- COMMERCIAL ITEMS (Jun 2008) "(11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration." What does "on the SF1449" mean? It is just a PDF.	The SF1449 is the cover to the complete RFP. It needs to include the Schedule B which contains the prices along with the price proposals and all fill-ins.
98	Reference: Instructions to Offerors If portrayed on 8.5 x 11 sheets, are organization charts and staffing charts "technical diagrams" and thus required to be presented as Attachments to Volume I-Technical Capability Information?	This is an Offeror's decision as to how the information is presented.
99	No allowable deviation from the 11 point TNR font is stated for tables, charts and graphs. May offerors use 10 point or 9 point fonts for these exhibits?	Yes.
100	Please confirm that the Past Performance form/format to be used is Attachment 4 to the Solicitation <u>not Attachment 5</u> as stated on said page 50, item (b). [(page 50 (b))] .	This is correct. This was corrected in Amendment 0002 issued on 6 Jan 2012.
101	Option Period 2 shows Training Support Staff CLIN 2001 at 12 Months/2,935 Hrs for a not to exceed (NTE) price of \$1,545,285. Neither the base period, nor the other option periods for Training support staff show an NTE price. Is this correct?	This was corrected in amendment 00001
102	Who specifically supports CLINs 2 & 3 – EOTA contractor staff or adjunct staff?	The selected Offeror will be responsible for being able to provide support for CLIN 0002 and 00003.
103	Reference: PWS 5.1 Are there any functional; assessment data cross-referenced to the courses in the catalog?	
104	5.1.1.3 If instructors must be "expert", please advise the Government's criteria for "expert".	It is up to the offeror to provide the definition for SMEs with their proposal..
105	5.2.5 The evaluations shall use "... Data received from formal inspection programs to validate training effectiveness" Where will this data be generated – from the offeror's or the Government's inspection program at EOTA or from across the DOE/NNSA complex?	The data will be gleaned from a combination of sources related to EOTA actions and from evaluation activities throughout the DOE/NNSA and other applicable agencies.
106	5.3 Please advise how the scope of additional support to other entities may be defined and cost-estimated such that unfunded mandates are avoided.	If an external organization requests work, we will scope the work based on their requirements. We then estimate the work. If the work cannot be included into our current work force then we will ask for additional support from the selected offeror.

107	5.6.1.2 Please provide examples of products requiring accreditation/certification, and by whom accreditation/certification will be made.	Examples are any of our existing courses that may provide someone with CEUs or "credit" toward achieving or maintaining a certification with the governing body
108	5.6.5 How many MoUs and MoAs will need to be reestablished by a new contractor?	We currently have zero formal MoUs or MoAs
109	5.6.5 How will "the special projects as directed by the COR" be estimated and documented if not part of the contract?	We will adjust the workload and schedules as needed to perform any special projects.
110	Reference: General Questions Can you provide the current organizational structure of EOTA?	No. This information is in the PWS
111	OCI: It is our understanding that an EOTA staffing study was recently conducted. a. Are the results of that study relevant to this proposal? b. If relevant, will the government provide the data from that study? c. If the data is relevant and provided, would the company that conducted the survey be eliminated from competition under the organizational conflict of interest (OCI) rules	
112	CLIN0006 does not indicate the \$5000 NTE value stated in paragraph (g) on page 49. Are we to assume the CLIN0006 NTE cost is \$5000 and are there NTE labor hours estimated by the government for this activity?	CLIN 0006 is a firm fixed Price of \$5,000.00.
113	Additionally, is the \$5000 NTE cost questioned above only for direct labor or is it inclusive of all costs (i.e., travel and ODC's?). If it does not include travel and ODC, will the Government amend the Period of Performance for CLIN0004 and CLIN0005 to begin March 1, 2012?	CLIN 0006 is a firm fixed Price of \$5,000.00 and is inclusive
114	CLIN2001 indicates a value for total labor hours (12,935) and NTE cost (\$1,545,285). These values appear to be the values provided for CLIN2002. Are the costs and labor hours for CLIN2001 as indicated or are they to be derived by the bidder as is the case for CLIN0001, 1001 and 3001?	This was corrected in Amendment 00001. CLIN 2001 does not have any estimated hours or price.
115	CLIN2001 indicates a value for total labor hours (12,935) and NTE cost (\$1,545,285). These values appear to be the values provided for CLIN2002. Are the costs and labor hours for CLIN2001 as indicated or are they to be derived	This was corrected in Amendment 00001. CLIN 2001 does not have any estimated hours or price.

	by the bidder as is the case for CLIN0001, 1001 and 3001?	
116	Did the government's NTE estimated costs provided for each option year's Consultant Staff and Adjunct Support Staff contain an escalation? If so, what is that value?	The Independent Government estimate will not be provided.
117	On page 22, (ii) 52.219-8- Is the \$650,000 a cumulative value over the life of the contract or on an annual basis?	Please refer to 13 CFR 124 for definition of a Small disadvantaged business concern.
118	On page 24, 9. FAR 52-237-3- Is this clause within the existing GS10F0012L/DE-AT52-07NA26901 contract?	It is included into the Task Order by reference from the GSA Schedule
119	On page 30, 13 DEAR 952.208-70- Should less than 5000 copies of a single unit or no more than 25000 units in aggregate be incurred, are these costs reimbursable under the respective ODC CLIN?	Yes.
120	On page 30, 13 DEAR 952.208-70, paragraph (2)- Is there a minimum notification timeframe to notify the CO for production?	This will be coordinated with the COR during the performance of the contract.
121	On page 32, 17. DOE-G-1007- What is the pecking order for the list of COR's?	There are primary and alternate CORs assigned to this requirement. At the time of award, the selected offeror will be informed as to the responsibilities of the primary and alternate COR.
122	The Note section on the Past Performance Contact Information form refers to the "Organizational Structure Change History" provided as a part of you Past Performance Volume. Section C. Volume III-Past Performance on page 78 of the RFP does not discuss or require such history. Could you please explain what is required/meant for the Organizational Structure Change History.	Please refer to this note locate in the Past Performance Contact information: (NOTE: If the company or division performing this effort is different than the offeror or the relevance of this effort to the instant acquisition is impacted by any company/corporate organizational change, note those changes. Refer to the "Organizational Structure Change History" you provided as part of your Past Performance Volume).
123	Items K. and L. on the Past Performance Contact Information form appear to be the same. Should item L. be eliminated from the form?	Yes, this is a duplicate
124	The Past Performance Contact Information form requires contact information for an Administrative Contracting Officer. Should one not be available for a contract, is it permissible to state does not apply (DNA)?	No. You must provide the Government with a Point of Contact so that we can verify the information.
125	Section 30. NNS-H-107 Key Personnel on page 37 indicates that Key Personnel are dedicated full-time to this contract. Section C Specific Instructions: 1. Volume 1- Technical Capability on page 48 indicates need for only one	Yes, Albuquerque

	resume-that of the Manager/Supervisor. Is the Manager/Supervisor expected to be physically located at the EOTC in Albuquerque (AL), NM? Additionally, where is the Manager/Supervisor required to work to support this contract?	
126	We plan to submit the Worker and Safety Health Plan in Volume 1. Is that correct? If the government does not prefer the WSHP in Volume 1, in what volume should it be included?	See answer to question 92.
127	The proposal delivery address identified in the RFP does not appear to be complete as it does not have a street address for FED EX deliveries identified. Could you please resubmit the complete address?	This has been corrected in Amendment 0003 issued 6 January 2011
128	There seems to be a 7% New Mexico tax that has to be applied to services. Could you please provide any instances where you think the tax would not be applied such as work being performed outside the state of New Mexico, or is this a tax rate that will always apply because the invoicing and payments are issued out of the state of New Mexico?	All work is performed within the State of New Mexico.
129	During our visit can we be supplied with a list of all current subcontracting personnel (employees and consultants) that are supporting EOTA and its scope of work?	
130	During our visit can we be supplied with an organizational chart that shows the individuals by name, title, and who they report to?	Please refer to http://www.doeal.gov . this information may be found in the documents on this website.
131	Concerning the Technical Proposal, can attachments (Diagrams and Tables) be excluded from the total page count?	Please refer to FAR Provision 52.212-1 and 52.212-2.
132	Concerning attachment 4, Items K & L seem to be repeat statements. Is this a cut and paste error	K and L are duplicates please answer only one of these.
133	Concerning the Technical Proposal, can the Table of Contents be excluded from the total page count?	Please refer to FAR Provision 52.212-1 and 52.212-2.
134	If we use an 11x17 size page in our proposal will it count as one page?	Please refer to FAR Provision 52.212-1 and 52.212-2.
135	The both based on the number of months required to perform the tasks. However, CLIN 2001 not only lists the number of months but after the CLIN description it also lists the Total labor hours of 12,935. Is CLIN 2001 correct and if so shouldn't CLINs 0001 and 1001 have the labor hours listed as well?	See Amendment 00001 to this requirement.
136	How are hardware and software upgrades for workstations, network appliances and web training equipment acquired? Will the contractor be required to predict costs and build this	These are either purchased by the support contractor and reimbursed by the government, purchased by a federal employee using a Government Purchase Card, or provided by the government through partnerships with other federal organizations.

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