

CORPORATE EXPERIENCE & PERFORMANCE SELF-ASSESSMENT FORM

1. Name of Offeror or Team Member	
2. Complete Name of Contract, Title and Location	
3. Current Owner/Client Name, Address, and Telephone Number	
4. Contract Number and Type of Contract	5. Date of Contract Award
6. Date Work Commenced	7. Date Work Ended
8. Initial Contract Price/Cost and Fee	9. Final Amount Invoiced/Amount Invoiced to Date
10a. Technical Point of Contact (include address and telephone number)	10b. Contracting Point of Contact (include address and telephone number)
10c. Proposed Key Personnel	
11. Identify if the contract received a qualified, disclaimer or adverse audit opinion over the past five years. Provide a copy of the auditor's report.	
12. Description of Work and Relevancy to the PWS (You may attach separate pages to this form.)	
13. Discussion of adverse past performance record. Provide information on any problems encountered during performance of the above-referenced contract and your corrective actions, if any, and address any other adverse past performance information relating to the above-referenced contract. (You may attach separate pages to this form and there is no page limit for this Block 13 information.)	

Each Corporate Experience Form shall be limited to 3 pages, which does not include information submitted in response to Block 13, adverse past performance record.

Instructions for Completing the Experience & Performance Self-Assessment Form

- Item 1. Insert the name of the Offeror or Team Member.
- Item 2. Insert the complete contract name and address where work was performed. Do not use acronyms.
- Item 3. Insert owner/client's name, complete address, including both post office box and street address, if applicable.
- Item 4. Insert any contract number or other contract reference used by the customer.
- Item 5. Insert the date on which the contract came into existence.
- Item 6. Insert the date on which you started to perform the work.
- Item 7. Insert the date on which the customer agreed that the work was satisfactorily completed (including substantial completion), aside from any pending or ongoing administrative actions, claims negotiations, or litigation.
- Item 8. Insert the price, estimated cost and fee, or target cost and profit or fee as it appeared in the original contract. If the contract included multiple, separately-priced items, add the individual item amounts and insert the total price, estimated cost and fee, or target cost and profit or fee.
- Item 9. Insert the final sum of all invoices or the sum of all invoices to date, including agreed upon and disputed amounts, paid and awaiting payment.
- Item 10a. Insert the name, title, company/agency, address, telephone number, and e-mail address (if available) of the program or project manager, quality assurance representative, or other customer technical representative who is most familiar with the quality of your work under the contract.
- Item 10b. Insert the name, title, company/agency, address, telephone number, and e-mail address (if available) of the contracting officer, purchasing agent, or other customer contracting or purchasing representative who is most familiar with your work under the contract.
- Item 10c. Insert name of proposed key personnel on the protective force services acquisition who are associated with this contract.
- Item 11. Identify if the contract received a qualified, disclaimer or adverse audit opinion over the past five years. Provide a copy of the auditor's report.
- Item 12. By year performed, describe the nature and scope of the work as it relates to your proposed role in performing the Performance Work Statement (PWS) (see Section J, Attachment J-1). The objective is for you to explain how the work that you did previously or are currently doing is relevant (similar in nature, size in dollars, and complexity) to the scope of work that is to be performed by you under this solicitation's PWS.
- Item 13. Describe any unusual circumstances of performance or problems that have occurred. Tell your side of the story as to any conflicts with the customer of which they may make adverse remarks about your performance. Describe any actions that you have taken or plan to take to correct any difficulties in your performance.