

## FINAL RFP QUESTIONS & ANSWERS

### “NNSA Pantex/Y-12 National Security Complex and DOE Oak Ridge Office Consolidated Protective Force Services”

#### Solicitation No. DE-SOL-0003552

**1. Reference: FRFP, Section Attachment L-11, Worksheet "Max Reimbursable Training Hours"**

"the total DPLH proposed for training should not exceed these hours per officer"

**Question:** Are the CBA required paid hours for physical fitness activities included in the "Maximum Reimbursable Annual Off-Post Training Hours per Officer"? (CBAs require either 2 or 3 days per week of physical fitness activity)

**Answer:** No. The time associated with physical readiness maintenance and testing is separate from the Maximum Reimbursable Annual Off-Post Training Hours per Officer.

**2. Reference: FRFP, Section Attachment L-11 Site Post and Hour Requirements, worksheets "PX" and "Y12"**

PF Hours are listed for Compensatory, Construction, and other miscellaneous duties

**Question:** For Pantex and Y-12, baseline hours for these activities total 100,100 and 40,851, (respectively), for "SPO" Officer type. These are substantial quantities of hours, but have no SPO Supervisors baselined to oversee these SPOs.

Will the Government consider adding/baselining SPO Supervisors to oversee this group of SPOs?

**Answer:** No. Offerors should propose the level of supervisory staffing they deem necessary per the instructions in Attachment L-11.

**3. Reference: FRFP, Section Attachment L-11 Site and Post Hours Requirements, Worksheet "Y12"**

There are (4) posts CAS Operator posts totaling 35,040 hours, but no CAS Supervisor baselined to oversee these personnel.

**Question:** Will the Government consider adding/baselining CAS Supervisor(s) to manage this group of CAS Operators?

**Answer:** No. Offerors should propose the level of CAS supervision they deem necessary per the instructions in Attachment L-11.

4. **Reference: FRFP, Section Attachment L-11 Site and Hours and Attachment J-11 CBA Pantex PGU, On L-11: baseline hours for PX, On J-11; Appendixes E and F of the CBA, Page 115 of CBA**

Appendix E of the PGU CBA requires a "Business Agent" on the Day Shift from 7am to 5pm M-F. Appendix F requires a "PGU Safety Officer" on the Day Shift from 7am to 5pm M-F.

**Question:** Are these CBA required positions/posts included in the Day Shift hours listed in Attachment L-11 for Pantex? If not, how should bidders propose these personnel for compliance with the CBA?

If not, how should bidders propose these personnel for compliance with the CBA?

**Answer:** No. The PGU Business Agent and PGU Safety Officer are not included in the Day Shift hours listed in Attachment L-11. Offerors should propose union positions consistent with the terms of the CBAs.

5. **Reference: FRFP, Section PWS 4.2.1.1; Attachment J-10 CBA-PGU; Attachment L-11 Site and Post Hours, PWS: 4.2.1.1; CBA Y12 and PGU: Limited Duty; Attachment L-11: Pantex and Y12 worksheets, PWS Page 9**

PWS: Provide Security Officers (SO), as appropriate, to support functional responsibilities that allow armed PF personnel to maintain focus on their nuclear security mission.

**Question:** There are no Security Officers (SO) listed on the L-11 Baseline for Pantex or Y12. However, both CBAs have these SO labor categories. These officers are covered by the CBA under the Limited Duty Program, which operates on waivers granted by DOE. Exclusion of the SO labor category on L-11 appears incompatible with the provisions of the CBA's Limited Duty Program, with which the contractor must abide.

Will the Government please consider adding/baselining SOs for both Pantex and Y-12?

**Answer:** No. Neither Pantex nor Y-12 has a current requirement for Security Officers. Offerors should propose their technical approach toward staffing Security Officers as they deem necessary.

6. **Reference: FRFP, Section Attachment L-11 Site, Post, and Hour Requirements, Worksheet: "Summary Roll-up"**

Canine Team(s) total hours for Contract 1 (Pantex & Y-12) @ 4,160 hours (worksheet row 13)

**Question:** This summary total appears to only include the canine team hours for Pantex. Will the Government please review and correct the summary hours for canine to include

Y-12, for a revised total of 34,160 hours for Contract 1?

**Answer:** Yes. The Y-12 canine team hours were inadvertently omitted from the final RFP. Attachment L-11 will be amended to include these hours.

**7. Reference: FRFP, Section H, NNS-H-1044 Transition Plan, Paragraph 2, Item (10), Page 52 of 72**

Item 10 - Resource loaded schedule and budget with key milestones and deliverables

Section NNS-L-1003 Proposal preparation Instructions: Volume II-Technical Proposal "no contractual cost or pricing information shall be included in this proposal."

**Question:** We presume that the resource loaded budget means labor hours by labor categories.

**Answer:** The resource loaded budget is a requirement of Section H clause, NNS-H-1044, which applies after award and not provision NNS-L-1003. Section L provision, NNS-L-1003, requires Offerors to submit a Transition Approach, under Criterion 4, at time of proposal submission that excludes cost or pricing information. Section H clause, NNS-H-1044, requires the awardee to submit a Transition Plan on the effective date of the contract (in accordance with Attachment J-3, Reporting Requirements Checklist) that includes all items identified within this clause. The Transition Approach and Transition Plan are two separate documents.

**8. Reference: FRFP, Section L: NNS-L-1003 Proposal Prep Instructions: Vol II, Tab 5: Criterion 5 Past Performance Subparagraph (b)(5)(a), Page L-14 of 30**

The draft RFP required that the Attachment L-5 form be sent to each Technical and Contracting point of contact identified in Blocks 10a and 10b of the Corporate Experience & Performance Self-Assessment Form. The final RFP has been modified to reflect that the Attachment L-5 shall be sent to the contracting point of contact only.

**Question:** Since the final RFP still requires bidders to send the Attachment L-5 form to the point of contact identified in 10a (Technical POC) and 10b (Contracting POC) clarification is requested to determine if bidders still need to send the Attachment L-5 form to both the Technical POC and Contracting POC or just to the Contracting POC.

**Answer:** Section L provision, NNS-L-1003, Criterion 5, Past Performance should require that Attachment L-5 "Past Performance Questionnaire" be submitted only to the contracting point of contact (block 10B). Provision NNS-L-1003 will be amended to correct this discrepancy.

**9. Reference: FRFP, Section Attachment L-7 Cost Model and Section NNS L-1004(b)(5) and (6), (b) (5) and (b)(6), Pages L-20, L-21**

Offerors shall include the Government baselined Defined Benefit Plans (LDBPs) and Post Retirement Benefits (PRBs) as part of the proposed Fringe pool costs for the NPO.

**Question:** Attachment L-7 Cost Model & cost proposal instructions require the development of (3) fringe pools for CBA, WD and Exempt (employees not covered by CBA/WD). Can the Government provide direction or clarify how the offerors should allocate these baselined costs between the (3) fringe pools?

**Answer:** Reference RFP Attachment L-7, Note 3: “WARNING: The format contained in this workbook is only an outline, labor categories, types of costs, base amounts and rates should be adjusted to match your proposed approach and established accounting/estimating practices consistent with your Disclosure Statement: Use your standard business practice rates and factors, adjusting the spreadsheet to match your company specific rates and base amounts. The Offeror is responsible for the accuracy of the completed spreadsheet.”

As noted, the cost models are merely outlines that Offerors will need to tailor to match their accounting/estimating practices consistent with any applicable Disclosure Statement. The Government is not dictating that three (3) fringe pools have to be developed. Offerors are responsible for demonstrating best value to include the development of appropriate indirect rates within the parameters of the RFP instructions.

**10. Reference: FRFP, Section NNS-H-1027 Work Force Transition, Management, Pay and Benefits and NNS-L-1004(b)(6) Instructions for Volume III, A. Pension and Post Retirement Benefits, Pages 40,41, L-21, L-22**

The first paragraph under NNS-H-1027 discusses **BOTH** defined benefit and defined contribution plans currently in effect at the sites. The cost proposal provides baselines for Legacy Defined Benefit Plans (LDBPs) and Post Retirement Benefits (PRBs).

**Question:** Please confirm that the baselined costs for LDBPs and PRBs cover only the defined benefit pension plans and not the defined contribution savings plans.

**Answer:** The baseline cost data provided is for defined benefit and post retirement benefits only.

**11. Reference: FRFP, Section L(2) Tab 2: Criterion2, Key Personnel, Page Limits: Resumes may not exceed two pages in length to include position description, Page L-13 of 30**

Page Limits: Resumes may not exceed two pages in length to include position description.

**Question:** Since the final RFP retained all the resume requirements of the draft RFP but reduced resume page limits from three to two pages, would the Government consider reinstating the three page limit?

**Answer:** Yes. The page limit will be increased to three pages to include position description and one page for each letter of commitment. Provision NNS-L-1003, Tab 2: Criterion 2, Key Personnel and Attachment L-2 – Key Personnel Resume Elements will be amended to reflect this change.

**12. Reference: FRFP, Section NNS-L-1002 Proposal Preparation Instructions: Volume I -- Offer and Other Documents, (e) TAB 4 (3) and Section J, Attachment J-14, Page L-8 of 30 and Section J, Attachment J-14**

Contractor Security Classification Specification (CSCS) Form (reference Section J, Attachment J-14). Offerors who have either a Department of Defense or Department of Energy Facility Clearance must provide a CAGE code or DOE Facility Clearance code for themselves and all proposed team members.

**Question:** Will the Government please provide an editable Section J, Attachment J-14 form for completion by the Offerors?

**Answer:** The Government will amend the RFP and provide an editable Section J, Attachment J-14, Contract Security Classification Specification form for Offeror's use.

**13. Reference: FRFP, Section NNS-L-1000 Proposal Submission Address and Due Dates of Offeror's Proposal**

The Government has allowed only one method of delivering proposals, which is by overnight mail.

**Question:** Due to the importance and magnitude of this procurement, will you please provide an address and allow for hand delivery by the date directed?

**Answer:** The Government has reconsidered the delivery of proposals and will allow Offerors to hand deliver their offer. Provision NNS-L-1000 will be amended to reflect this change. Please note that the delivery location is located on Kirtland Air Force Base with limited access. Offerors must request access prior to date of delivery through the Contract Specialist.

**14. Reference: FRFP, Questions and Answers #39, #62, #65, #89, and #100**

4.2.1.2 Last sentence states "PF personnel designated as SPOs *shall meet the applicable medical and physical readiness qualification standards*" (Emphasis added)

4.3.3.1 States "Develop and implement a physical fitness program staffed by qualified fitness specialist that *ensures PF personnel are compliant with the applicable medical and physical fitness standards in 10 CFR 1046 and are capable of performing duties requiring moderate to rigorous physical exertion.*" (Emphasis added)

Question 39 asked "...Do bidders price and include costs for HRP mandated physicals,

psychological and drug tests or are these services to be purchased through other government contractual agreements as per the PWS?" The corresponding answer was "These services will be purchased through other government contractual agreements."

The medical examination specified in 10 CFR 712 "Human Reliability Program" Part 712.14 "Medical Assessment" is significantly different, and is focused on different program requirements, than that required in 10 CFR 1046 "Physical Protection of Security Interest," Appendix A to Subpart B of Part 1046 – Medical and Physical Fitness Qualification Standards.

**Question:** Is it the intent of the Government that the Protective Force contractors bid and provide the required Designated Physician, medical examinations, and other tests as determined necessary by the Designated Physician to meet the requirement specified in 10 CFR 1046 Subpart B, Part 1046.13 "Medical Certification. Each individual shall have a medical examination within thirty (30) days preceding participation in a physical fitness training program and the physical fitness qualification standards test, and a determination and written certification by a designated physician that there are no foreseeable medical risk as disclosed by the medical examination to the individual's participation in a physical fitness training program and the physical fitness qualification standards test." and to have the Designated Physician arrange psychological examinations to verify, as required, that the requirements specified in Appendix A to Subpart B of Part 1046 – Medical and Physical Fitness Qualification Standards, Paragraph D. 2. (n) "Mental and Emotional. Normal mental status and an absence of neurotic or psychotic conditions which would affect adversely an ability to handle firearms safely or to act safely and effectively under normal and emergency conditions," or is it the Government's intent that these services be provided by the Government through other government contractual agreements?

**Answer:** The Government's intent is that medical certification requirements in both 10 CFR 712 and 10 CFR 1046 shall be obtained through the services of other government contractual agreements; therefore, Offerors are not required to include these services within their proposal.

**15. Reference: FRFP, Section NNS-L-1000 Proposal Submission Address and Due Dates of Offeror's Proposal, Pg L-11 of 30, Paragraph (a)**

".....NO LATER THAN 12:00 pm ET on August 10, 2012"

**Question:** Could you please adjust the time to Mountain Daylight Time (MDT) 12:00 pm to allow for timely delivery and receipt that day from the East Coast?

**Answer:** The Government has considered this request and will change the time zone from ET to MT. Provision NNS-L-1000 will be amended to reflect this change.

**16. Reference: FRFP, Section L DOE-L-1001, Questions Concerning This Solicitation**

**Question:** The comments under the Change(s) made column do not match with DOE-L-1001. Could you please clarify?

**Answer:** The Government is not aware where further clarification is needed. The Changes Matrix documents the changes made from the draft RFP to the final RFP; therefore, each Offeror is advised to compare both versions of DOE-L-1001 to understand the changes. The Government has reviewed DOE-L-1001 in the final RFP and the instructions within this provision are complete and shall be followed when submitting questions related to the final RFP.

**17. Reference: Section B: NNSA Production Office (NPO)**

**Question:** Will DOE post the NPO organization?

**Answer:** The NNSA has provided the NPO Communication Plan on the acquisition webpage under "Pertinent Documents and Websites." The Plan describes the NPO organization.

**18. Reference: Section B: NNSA Production Office (NPO)**

**Question:** Will DOE identify what positions with the NPO organization serve as the Contracting Officer's Representative and the Contracting Officer's Technical Representative?

**Answer:** The NPO Assistant Manager for Safeguards and Security will be the Contracting Officer's Representative. Decisions regarding assignment of Contracting Officer's Technical Representative responsibilities have not yet been made.

**19. Reference: Section J, Attachment J-1 ProForce PWS, 4.1.1.5 Ensure federal, state, and departmental environmental standards are met with regard to PF ranges and training facilities.**

**Question:** Will the contractor have environmental responsibility for live-fire range use of lead?

**Answer:** Section 4.0 of Attachment J-1, Performance Work Statement, describes the protective force contractor's environmental, safety and health responsibilities as they pertain to the ranges at Pantex and the Central Training Facility.

**20. Reference: NNS-L-1001, Instructions for Proposal Preparation – General, (f) Page Description, (2):**

**Question:** Will DOE allow Offerors to use Ariel 10 for headers, footers, spreadsheets, charts, tables, diagrams or design drawings and graphs? The smaller, sans-serif font makes graphic elements easier to read.

**Answer:** No. Please use the font type defined in the final RFP under provision NNS-L-1001.

- 21. Reference: Section J, Attachment J-1 ProForce PWS, 4.1.1.9 Procure and maintain tactical and special use vehicles and equipment necessary to ensure operability and support the sites' protection strategies.**

**Question:** Will NNSA/DOE provide historical data (last three years) including quantity, age, type, and cost of tactical and special vehicles purchased? Will NNSA/DOE also provide maintenance records and maintenance costs for these vehicles?

**Answer:** A general listing of Government Furnished Property is provided in Attachment J-12, "Government Furnished Property." Instructions for obtaining an itemized listing of GFP, which is Sensitive Unclassified Information, are also provided within the attachment. Information regarding age, cost and maintenance of tactical vehicles will be available during contract transition.

- 22. Reference: Section B, NNSA Production Office (NPO)**

**Question:** Will the Assistant Manager for Safeguards and Security Office – NPO 20 – be located at Pantex or Oak Ridge?

**Answer:** The primary duty location for the Assistant Manager for Safeguards and Security will be at Pantex.