

**National Nuclear Security Administration
Service Center
EEO & Diversity Office Staff
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<http://www.doeal.gov/eo/>

***EEO and Diversity
Collaborating for Mission Success***

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National Nuclear Security Administration
Service Center

EEO & Diversity Office

***Equal
Employment
Opportunity
Counselors***



The National Nuclear Security Administration (NNSA) Service Center is fully committed to equal employment opportunity and the implementation of a strong affirmative employment program.

It is the policy of the NNSA Service Center to provide equal opportunity in employment for all persons in its work force or being recruited for its work force and to prohibit discrimination in all aspects of its personnel policies, program practices and operations, and in all its working conditions and relationships with employees and applicants for employment.

The Role of the EEO Counselor

Serves as liaison between the employee and management in the informal complaint processing stage. The counselor is neither an advocate of management nor of the employee.

- Meets with complainant and handles informal alleged incident or personnel action.
- Advises employees of EEO rights under the law.
- Seeks out facts relevant to complaints to resolve issues.
- Reviews agency records to secure facts.
- Interviews parties to the complaint.
- Attempts a common ground resolution of the issue after talking with employees, their representatives, and management officials.

EEO Counselors National Nuclear Security Administration

Service Center Counselors

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