



Department of Energy
Washington, DC 20585

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MEMORANDUM TO HEADS OF DEPARTMENTAL ELEMENTS

FROM:

THERESA ALVILLAR-SPEAKE
DIRECTOR
OFFICE OF ECONOMIC IMPACT AND DIVERSITY

Handwritten signature of Theresa Alvillar-Speake in cursive.

JEFF T. H. PON
CHIEF HUMAN CAPITAL OFFICER

Handwritten signature of Jeff T. H. Pon in cursive.

SUBJECT: RECOMMENDED DIVERSITY TRAINING CONFERENCES

Attached is a list of national conferences that foster the professional growth of employees, and that will enhance your organization's ability to recruit minorities, women, and people with disabilities. Employee participation in these conferences supports the Department's diversity efforts, while offering employees an outstanding opportunity to enhance their skills, and to broaden their experiences. Attendance also results in improved employee motivation, cooperation and productivity.

We encourage you to have managers and supervisors make this information available to all employees. You may obtain specific information on the cost and agenda of these training conferences from their respective websites, as listed on the attachment.

If you have any questions, or if you need further information, please contact Neil Schuldenfrei in the Office of Civil Rights and Diversity at (202) 586-5687, or Donna Friend in the Office of Human Capital Management at (202) 586-5880.

Attachment



RECOMMENDED DIVERSITY TRAINING CONFERENCES – 2006-2008

For further information, please contact Neil Schuldenfrei in the Office of Civil Rights and Diversity (202/586-5687), or Donna Friend in the Office of Human Capital Management (202/586-5880)

ORGANIZATION	LOCATION	DATE	WEBSITE
National Image Conference	Reno, NV	2007 (date TBD)	www.nationalimageinc.org
Federal Asian Pacific American Council National Leadership Training Conference	Washington, DC	2007 (date TBD)	www.fapac.org
Organization of Chinese Americans Conference	(TBD)	2007 (date TBD)	www.oceanatl.org
Society of Hispanic Professional Engineers National Technical and Career Conference	Denver, CO	January 10-13, 2007	www.shpe.org
Careers and the disABLED Career Expo	Los Angeles, CA	January 30, 2007	www.eop.com
United States Hispanic Leadership Institute National Leadership Conference	Chicago, IL	March 14-18, 2007	www.usihli.org
Careers and the disABLED Career Expo	New York, NY	March 23, 2007	www.eop.com
League of United Latin American Citizens National Women's Conference	Miami, FL	March 28-April 1, 2007	www.lulac.org
National Society of Black Engineers National Convention	Columbus, OH	March 28-April 1, 2007	www.nsbe.org
American Association of Blacks in Engineering National Conference	Washington, DC	April 10-13, 2007	www.aabe.org
African American Federal Executives Association Leadership Development and Training Conference	Williamsburg, VA	April 23-25, 2007	www.aafea.org
Careers and the disABLED Career Expo	Boston, MA	May 7, 2007	www.eop.com
NAACP National Convention	Detroit, MI	July 2007	www.naacp.org
League of United Latin American Citizens Conference	Chicago, IL	July 9 -14, 2007	www.lulac.org
Federally Employed Women National Training Program	Washington, DC	July 14-21, 2007	www.few.org

National Council of La Raza	Miami, FL	July 21-24, 2007	www.nclr.org
Blacks in Government National Training Conference	Nashville, TN	August 13-17, 2007	www.bignet.org
Lavender Law Annual Conference of the National Gay and Lesbian Law Assoc.	Chicago, IL	September 6-8, 2007	www.lavenderlaw.org
Out & Equal Workplace Summit	Washington, DC	September 27-29, 2007	www.outandequal.org
Society for Advancement of Chicanos and Native Americans in Science National Conference	Kansas City, MO	October 11-14, 2007	www.sacnas.org
Society of Women Engineers National Conference	Nashville, TN	October 25-27, 2007	www.swe.org
American Indian Science and Engineering Society Conference	Phoenix, AZ	November 1-3, 2007	www.aises.org
Federally Employed Women National Training Program	Anaheim, CA	July 14-18, 2008	www.few.org
Society for Advancement of Chicanos and Native Americans in Science National Conference	Salt Lake City, UT	October 9-12, 2008	www.sacnas.org
Society of Women Engineers National Conference	Baltimore, MD	November 6-8, 2008	www.swe.org