



memorandum

DATE: FEB 28 1994

REPLY TO
 ATTN OF: DP-4.3 (T.Tromley, 6-5294)

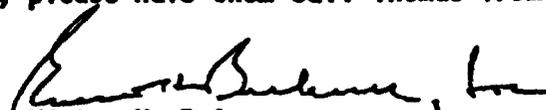
SUBJECT: Defense Programs Management and Oversight of Special Access Programs/Projects being carried out in Defense Programs (DP) Facilities

TO: Manager, Albuquerque Operations Office
 Manager, Idaho Operations Office
 Manager, Nevada Operations Office
 Manager, Oak Ridge Operations Office
 Manager, Richland Operations Office
 Manager, Rocky Flats Office
 Manager, San Francisco Operations Office
 Manager, Savannah River Operations Office

The Principal Deputy Assistant Secretary for Defense Programs replaces the Deputy Science and Technology Advisor for Defense Programs as the individual to make determinations as to who in DP Headquarters has the "need to know"/need to be made "knowledgeable", with regard to Special Access Programs/Projects (SAPs) being carried out in DP facilities and/or by DP contractors. For the purpose of this memo, the terms "knowledgeable" and "SAP" are defined in the Attachment.

As indicated in memorandum of May 14, 1994, which initiated the formal DP SAP review, approval, and oversight process, the Defense Programs point-of-contact (POC) for all SAP-related information is responsible for coordinating and scheduling ASDP (and other designated DP HQ personnel) "read-in"s, monitoring contractor performance on the SAPs, and interfacing with sponsor personnel and other Headquarters elements having oversight responsibilities in connection with SAPs being carried out in DP facilities and/or by DP contractors (e.g., Intelligence). To provide a clarification of this aspect of the new process, it means that, in order to carry out these responsibilities, the DP POC for non-intelligence related SAPs being carried out in Defense Programs facilities will need to be "read-in" to these programs/projects.

Should your staffs have any questions, please have them call Thomas Tromley on 202-586-5294.


 Victor H. Reis
 Assistant Secretary
 for Defense Programs

Attachment

DEFINITIONS

1. **"knowledgeable"**, means to be "read-in" so that the DP Headquarters official who is the recipient of the information understands (knows) what the project objective(s) are. This will be, at a minimum, to the level that the most senior DP contractor official (e.g., Laboratory director or president) has been briefed/"read-in". The information on the Project Summary Information sheet to be provided to the Defense Programs SAP POC should not exceed the Secret NSI level.
2. **"SAP"**, any (and only those) projects established under Executive Order 12356 whether funded wholly or in part by non-DOE entities and which are being (or will be) carried out in DP facilities and/or by DP contractors.

EXECUTIVE ORDER 12356- extract re DEFINITION OF AN SAP:Section 4.2 Special Access Programs.

(a) Agency heads designated pursuant to Section 1.2(a) may create special access programs to control access, distribution, and protection of particularly sensitive information classified pursuant to this Order or predecessor orders. Such programs may be created or continued only at the written direction of these agency heads.

For special access programs pertaining to intelligence activities (including special activities but not including military operational strategic and tactical programs), or intelligence sources or methods, this function will be exercised by the Director of Central Intelligence.

[within DOE, the Office of Intelligence provides oversight for intelligence-related SAPs]